

# Extension Risk Management Education Competitive Grants Program

## 2021 Grant Application Webinar

1PM Pacific Time – October 1, 2020



J. SHANNON NEIBERGS, PHD.



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WESTERN  
**EXTENSION  
RISK MANAGEMENT  
EDUCATION**



United States  
Department of  
Agriculture

National Institute  
of Food and  
Agriculture



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ExtensionRME.org

# 2020 Request for Applications – Two Funding Opportunities

## Grant Application Webinar

Shannon Neibergs, Director

Jo Ann Warner, Associate Director

Heather Schriver, Grant Coordinator



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United States  
Department of  
Agriculture

National Institute  
of Food and  
Agriculture

# Webinar Instructions

- We will MUTE participant microphones to minimize background noise.
- Use the Chat function to type in your questions.
- Questions will be answered at the end of **each section**.

Thank you!

# Webinar Overview

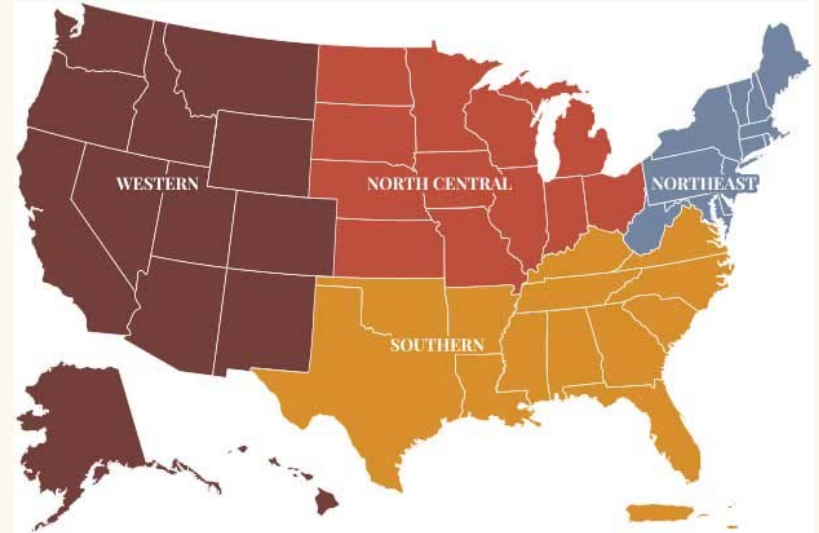
## 1. ERME RFA Overview

## 2. Underserved RFA Overview

- Results/Outcome Based Applications Using a Performance Measure/Theory of Change Approach
- Regional Priorities
- Evaluation Criteria and Revisions
- Application and Submission Information

# Western Extension Risk Management Education Center (Western Center)

- One of four regional Extension risk management education centers in the U. S.
- Administer two competitive grant programs in the 13 western states and U.S. affiliated Pacific Islands
- Supported by funding from the USDA National Institute of Food and Agriculture (NIFA)
- <http://westrme.wsu.edu/>



# Extension Risk Management Education

## Purpose and Rationale

- Ag Risk Protection Act of 2000 (ARP)
  - ❑ Legislative Mandate: “....to educate agricultural producers about the full range of risk management activities.”
- Section 11125 of the *Agricultural Improvement Act of 2018*
  - ❑ Authority and Funding: “...to expand the program to serve a new audience, defined as producers that are underserved by the Federal crop insurance program.”

# Our Goal

To help farm and ranch families improve their economic viability through targeted risk management education.

# Extension Risk Management Education

- **Economic Viability:**
  - **Economic viability refers to the farm's or ranch's ability to improve profitability and to increase opportunities for equity growth over time.**
  - **Successful applications will clearly identify how their proposed results will enhance farm or ranch economic viability.**



# ERME Risk Areas:

## *Introduction to Risk Management*

Understanding Agricultural Risks:

////// PRODUCTION //////////

////// MARKETING //////////

////// FINANCIAL //////////

////// LEGAL //////////

////// HUMAN //////////

*Second Edition, 2013<sup>1</sup>*

BY

*Laurence Crane, Gene Gantz,  
Steve Isaacs, Doug Jose,  
Rod Sharp<sup>2</sup>*

PUBLISHED BY

*Extension Risk  
Management Education  
and Risk Management Agency*

WITH FUNDING BY

*United States Department  
of Agriculture*

[Intro-Risk-Mgmt.pdf](#)

[http://extensionrme.org/  
pubs/Intro-Risk-  
Mgmt.pdf](http://extensionrme.org/pubs/Intro-Risk-Mgmt.pdf)

# 2021 RFA

## Funding Opportunities

1. ERME RFA - \$50,000 Maximum Award Amount – Education Projects
  - 1.a ERME RFA - \$5,000 Maximum Award Amount Exploratory Projects
2. Underserved RFA - \$100,000 Maximum Award Amount

# ERME RFA

- Key Objectives:
  - To help producers understand the risks inherent in their operations
  - Proposed results should help producers take specific actions to mitigate these risks, including effective use of methods and tools for implementing best risk management practices

# ERME RFA Regional Priorities

## A. Resiliency Management

- Flexible and timely decision making in the face of uncertainty to:
  1. Minimize adverse risks or;
  2. Take advantage of beneficial risk conditions

## B. Mid to Long Term Strategic Management

- Incorporates mid and long-term objectives
- Evaluates changes needed to maintain economic viability

# ERME RFA Evaluation Criteria

- ❑ Proposed Results – 40% Weight
- ❑ Regional Priorities – 10% Weight
- ❑ Results Verification – 10% Weight
- ❑ Producer Demand – 15% Weight
- ❑ Team/Organizational Capacity and Collaborators – 15% Weight
- ❑ Review of Past Projects and Innovative Approaches – 10% Weight

# ERME RFA Evaluation Criteria

- ❑ Proposed Results – 40% Weight
- ❑ Regional Priorities – 10% Weight
- ❑ Results Verification – 10% Weight
- ❑ Producer Demand – 15% Weight
- ❑ Team/Organizational Capacity and Collaborators – 15% Weight
- ❑ Review of Past Projects and Innovative Approaches – 10% Weight

# Underserved RFA

- Key Objectives:
  - To help producers underserved by crop insurance better manage risk in their operations.
  - Proposed results should lead to an enhanced understanding and use of crop insurance tools; or effective use of other risk management strategies when a crop insurance program is not available.

# Underserved Audience

- ☐ Who are the producers underserved by crop insurance?
- ☐ Why is there a low level of crop insurance participation and availability?
- ☐ Why are producers not effectively using crop insurance products and tools?
- ☐ Why are these producers not normally reached through other risk management education efforts? (Could include targeted underserved producer groups as identified in the RFA)



# Underserved RFA Evaluation Criteria

- ❑ Proposed Results – 40% Weight
- ❑ Regional Priorities – 10% Weight
- ❑ Results Verification – 10% Weight
- ❑ Underserved Audience– **20% Weight**
- ❑ Team/Organizational Capacity and Collaborators – 15% Weight
- ❑ Innovative Approach and Wide Application – 5% Weight

# Underserved RFA Evaluation Criteria

- ☐ Proposed Results – 40% Weight
- ☐ Regional Priorities – 10% Weight
- ☐ Results Verification – 10% Weight
- ☐ Underserved Audience– 20% Weight
- ☐ Team/Organizational Capacity and Collaborators – 15% Weight
- ☐ Innovative Approach and Wide Application – 5% Weight

# Proposed Results

## Educational Focus:

- ❑ Needs to align with enhanced understanding and use of crop insurance tools
- ❑ May include strategies other than crop insurance
  - Recordkeeping
  - Financial literacy or marketing
  - Strategies to use when CI programs may not be available or applicable.
- *Other crop insurance education topics listed on page 5 of the RFA*

# Underserved RFA Regional Priorities

- A. Record Keeping to Support Risk Management and Use of Crop Insurance Programs
- B. Dairy Risk Management
  - Herd Size
  - Marketing and Production Risk
- C. Financial Risk
  - Increased opportunities through improved financial risk management strategies.
  - Eliminating financial barriers to CI programs.

# Other Application Sections – SAME for both RFA's

## ➤ Project Results Narrative (400-word limit)

- Describes rationale for project
  1. Demonstrates how the proposed results and activities will make a difference for producers
  2. Describes what gaps it will fill in risk management
  3. **Addresses Contingency Planning**

## ➤ Project Overview (200-word limit)

- Describes estimated number of participants/workshops/locations/risk topic areas

# Other Application Sections – SAME for both RFA's

## ➤ Project Steps

- Plan of work and timeline for program delivery (how will these activities lead producers to the desired results)

## ➤ Tools and Curriculum

- Describe educational tools and curriculum
- Describe delivery methodology

## ➤ Audience Emphasis

## ➤ Organizational Capacity

*\*\*These sections – while not weighted, should inform and support the evaluation criteria.*

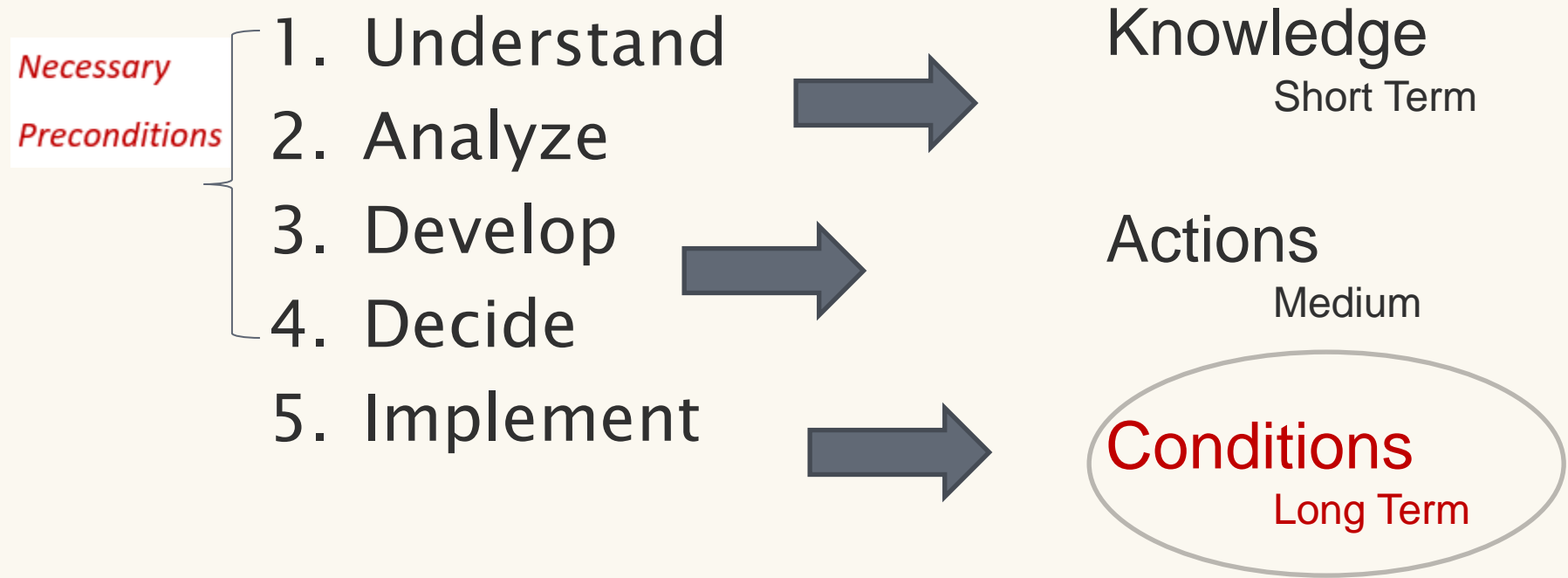
# Result/Outcome Based Applications

*Performance Measures and the Importance of Measurement in Funding*



# End Goal for Producer Actions (Results) is Improved Profitability



- Five levels of producer actions in order of increasing producer engagement:






# Entering Proposed Results




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 **RESOURCES**

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[Producer Demand](#)  
**[Proposed Results](#)**  
[Project Steps](#)  
[Project Results Narrative](#)  
[Audience Emphasis](#)  
[Review Past Projects](#)  
[Additional Regions](#)  
[Organizational Capacity](#)  
[Project Team](#)  
[Project Collaborators](#)  
[Tools and Curriculum](#)  
[Amount Requested](#)  
[Budget Narrative](#)  
[Required Documents](#)  
[Final Checklist](#)



2021 ERME Education Proposal




**PROPOSED RESULTS** [Instructions](#)


**WHAT PRODUCERS WILL UNDERSTAND, ANALYZE, DEVELOP, DECIDE OR IMPLEMENT**

[Add New Item](#)

Proposed result	Topic	Producer action	When measured	Est. #	How will you verify?
No records to display.					

[Add New Item](#)



 **SAVE & EXIT**

# Results & How Will You Verify?

Results

Result  
(25 word limit)

Words: 0

Topic area

-- Pick Topic Area --

Topic

Producer action

☐ Understand - learn, increase awareness, identify

☐ Analyze - evaluate, investigate, assess, review, consider.

☐ Develop - write, conduct, obtain, create

☐ Decide - commit to, indicate, choose

☐ Implement - adopt, establish, incorporate, initiate, use

When measured?

Estimated number

How will you verify?  
(10 words or less)

Words: 0

Save

Cancel

Results













# Progression of Results

## PROPOSED RESULTS

[Instructions](#)

### WHAT PRODUCERS WILL UNDERSTAND, ANALYZE, DEVELOP, DECIDE OR IMPLEMENT

[Add New Item](#)

	Proposed result	Topic	Producer action	When measured	Est. #	How will you verify?	
1	 Producers will understand the cost of production for a marketing plan	Direct marketing	Understand	Immediately following workshop	25	Retrospective Evaluation	
2	 Producers will analyze their cost of production	Analysis of market fundamentals	Analyze	Immediately following workshop	25	Retrospective Evaluation	
3	 Producers will develop a marketing plan that includes cost of production.	Marketing plans and strategies	Develop	3 months after workshop	20	In person follow up evaluation.	
4	 Producers will decide to pursue direct marketing of their product.	Direct marketing	Decide	6 Months after workshop or training series	15	Written Follow-up Evaluation administered via email.	
5	 Producers will adopt a marketing plan incorporating their costs of production for direct marketing their product.	Direct marketing	Implement	12-18 Months after workshop series or training	10	Written follow up evaluation administered via email and phone.	



# How Will You Verify?

- A. Measure changes in participant knowledge, actions and conditions across the life of the project
- B. Methods (How will you verify?) and Timeline (When Measured)
  - Pre/Post, Retrospective (Immediately after workshop)
  - Follow-up Surveys (within 3 – 18 months after workshops or training series)
- C. Evaluation Questions
  - Answer the expectation of improved profitability for producers.

# Verifying Results – Asking the Right Questions

## Result:

“x” number of producers will implement a marketing plan that incorporates their cost of production.

## Evaluation Questions:

1.a: Did you implement a marketing plan with cost of production as a result of this training? (Yes/No)

1.b: To what degree did implementing this plan improve your bottom line? Not at all, Somewhat, Very much, Extremely so (Likert-Type Scale)

1.c: What is the benefit you estimate will accrue to your operation as a result of implementing this plan? Less than \$99, \$100 – 499, \$500 – 999, More than \$1000. (answers the expectation of improved profitability)

# Verifying Results – Asking the Right Questions

## Result:

“x” number of producers will utilize crop insurance resources and tools.

## Evaluation Questions:

1.a: Did you utilize crop insurance resources and tools (Yes/No)

1.b: To what degree did using crop insurance tools help you to improve your decision-making process on policy selections? Not at all, Somewhat, Very much, Extremely so (Likert-Type Scale)

1.c: What is the benefit you estimate will accrue to your operation as a result of using these tools? Less than \$99, \$100 – 499, \$500 – 999, More than \$1000. (answers the expectation of improved profitability)

# Performance Measures and the Theory of Change – Putting it All Together

- Aligns producer outcomes with ERME's economic program goals
- Provides a rationale for how your project activities will lead producers to the desired results
- Monitors project performance
- Measures results across the life of the project (short-medium-long term)
- Uses different types of [benchmark] data (from participants/industry and government) to measure progress towards improved profitability

# Your Project Rationale (Theory of Change)

- Underlying **assumptions** or **rationale** for how your project activities will lead farmers and ranchers to the desired results.
  - ☐ Why will your activities and projected risk management results/outcomes make a difference?
  - ☐ What gaps in risk management does your project aim to fill?
  - ☐ Why is this significant to food and ag?
- Sets up context at local, regional and national levels.



# Performance Measure Resources:

<https://westrme.wsu.edu/award-management/tools-for-project-directors/>

## Results Verification – Documenting Risk Management Outcomes through Performance Measures

- [Performance Measures](#) – An Article Tutorial
- [Program Evaluation](#) – An Article Tutorial
- [Ripple Effect Mapping](#) – An Article Tutorial
- [Theory of Change Construct for Production Risk](#)
- [Theory of Change Construct for Logic Model](#)
- [Baseline Measures](#)
- [Systems Evaluation Model](#)



# Performance Measure Resources:

<https://westrme.wsu.edu/award-management/tools-for-project-directors/>

## Evaluation Resources

- **Program Evaluation** *(While this is a dedicated Washington State University site on Project and Program Evaluation – it contains a variety of tools and resources to help measure, evaluate and record producer results.)*
- **Program Evaluation and Survey Design Techniques**
- **Retrospective and Post Evaluation (.doc)**
- **Short Term Evaluation(.doc)**
- **Long Term Evaluation (.doc)**
- **Evaluation Resource Materials Compilation**

# 2021 RFA's

## Submission & Award Timelines

### One Stage Proposal Process

- Proposal Submissions, DUE by Thursday November 19, 2020
- Award Decisions Announced by February 12, 2021
- Project Period – April 1, 2021 to September 30, 2022

# Budget Detail

- Consistency
  - Requested funding amount must be the same in the budget, budget narrative and on the ERME Cover Sheet (SF 424).
- Budget Review
  - Designated person inside your organization with budget expertise

# Budget Detail

- Indirect Cost Rate
  - Limit to 30% of the total Federal funds awarded.
    - 42.857% of Total Direct Costs
  - If your organization does not have a federally negotiated indirect cost rate, an F&A rate of 10% Modified Total Direct Cost (MTDC) will be allowed.
  - *Follow the instructions as per Appendix A of the RFA.*

# Budget Detail

## Can we use grant funds for food/meals?

Generally, no.

- Solution to providing meals for workshops etc, use registration fees to cover these meal expenses or have a sponsor.
- Meals consumed while in official travel status do not fall in this category.

# Eligibility & Uniform Administrative Requirements

Eligible applicants must:

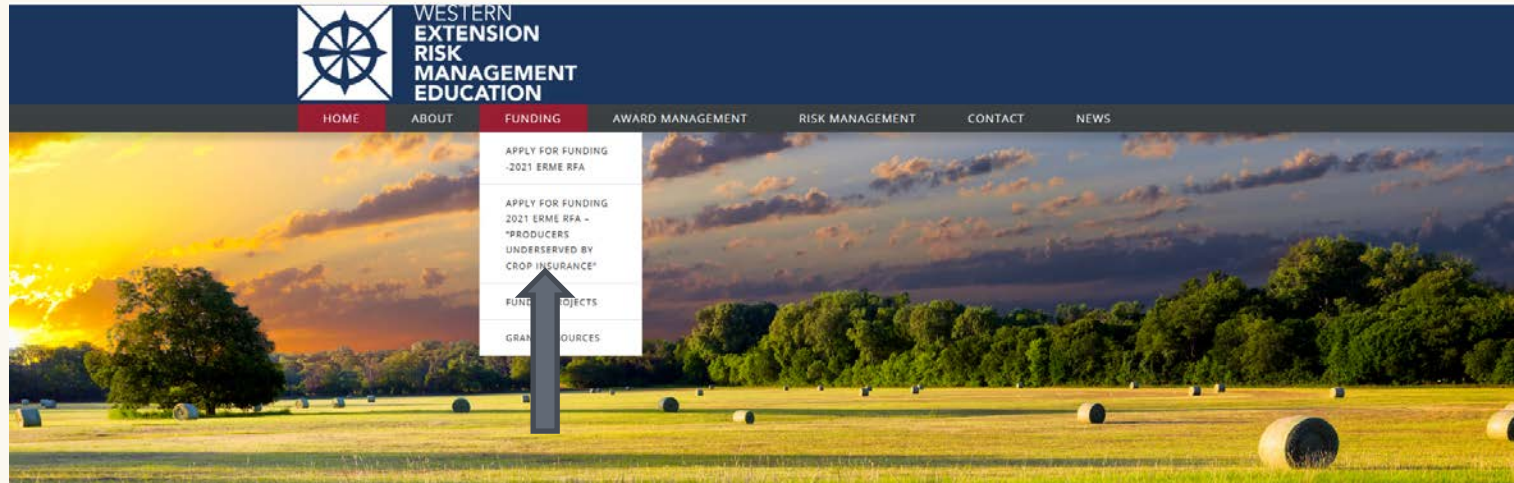
- a) Register for a Duns Number
- b) Register with SAM (System for Award Management) and if funded:
- c) Meet Uniform Administrative Requirements (RFA – Appendix A)

# Project Director Training

- WEBINAR Project Orientation
- Details included in award letter
- Time – May, 2021 (Day/Time TBD)



# Western Center Home Page



## Western Extension Risk Management Education Center

*Serving Farmers and Ranchers Through Targeted Risk Management Education*

### Welcome to the Center

The Western Extension Risk Management Education Center (Western Center) is one of five USDA NIFA Extension Risk Management Education Centers. Partnering with state university Extension educators and public and private sector partners in the west, the Center provides tools and training to support producers in establishing long-term risk management strategies that will strengthen the

### What's New...

- **2021 ERME Request for Applications Announced – TWO Funding Opportunities**
  - [2021 ERME RFA](#)
  - [2021 ERME Producers Underserved by Crop Insurance RFA](#)
- **The 'Art of Range' Podcast – Conservation as an Education Medium for the Age of**



2021 National Conference – Omaha – Save the date! March 24th and 25th 2021

**[2020 Virtual Conference Content – 30 Minute Concurrent Sessions, Posters and Professional Development Session](#)**

# Applying For Funding - ERME



## Apply for Funding -2021 ERME RFA

The ERME 2021 Request for Application period is now open!

2021 RFA Timeline:

- **November 19, 2021 – Application Deadline**
- **February 12, 2021 – Award Notification**
- **April 1, 2021 – Start Date for Funded Projects**

The Western Extension Risk Management Education Center (Western Center), in conjunction with the Northeast, North Central and Southern Centers, announce a funding opportunity for projects that help farm and ranch families succeed through targeted risk management strategies. The maximum amount of requested funding shall not exceed \$50,000 for Education Projects and \$5,000 for Exploratory Projects.

[2021 Western Center Request For Applications \(RFA\)](#)

**Online Application System and Registration:** The online application system includes a user-based access within the Results Verification System (RVS). To register your proposal in the Results Verification System (RVS), [click here](#). Select "Register" and enter information to create a new account. You will receive an email registration confirmation. If you do not receive the confirmation email within 15 minutes, check your spam folder. Click on the link in the email to complete your registration.

# Apply for Funding - Underserved



## Apply for Funding -2021 ERME Underserved RFA

**FUNDING OPPORTUNITY NOW OPEN**– Risk Management Education for Producers Underserved by Crop Insurance

2021 Underserved RFA Timeline:

- **November 19, 2020 – Submission Deadline**
- **February 12, 2021 – Award Notification**
- **April 1, 2021 – Start Date for Funded Projects**

The Western Extension Risk Management Education Center (Western Center), in conjunction with the Northeast, North Central and Southern Centers, announce a funding opportunity for projects that help farm and ranch families succeed through targeted risk management strategies. The maximum amount of requested funding shall not exceed \$100,000.


[2021 ERME Western Center Underserved Request For Applications \(RFA\)](#)

**Online Application System and Registration:** The online application system includes a user-based access within the Results Verification System (RVS). To register your proposal in the Results Verification System (RVS), [click here](#). Select "Register" and enter information to create a new account. You will receive an email registration confirmation. If you do not receive the confirmation email within 15 minutes, check your spam folder. Click on the link in the email to complete your registration.







# Registration Screen


**RESULTS  
VERIFICATION  
SYSTEM**

Register

**"THE NEW STANDARD FOR ONLINE REPORTING SYSTEMS."**

**Information flows** from the start of a proposal to the final report

**Proposals focused** on results

**Easy-to-use reporting** web app

EMAIL ADDRESS


PASSWORD

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☐ Keep me logged in


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Feedback



# Start New Application










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 **RESULTS  
VERIFICATION  
SYSTEM**

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[Settings](#)

[Start New Application](#)

[My Projects](#) [Projects to Evaluate](#)

	Funder	Project	Project Director	Year	Stage	Status	
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
		2021 ERME Education Proposal	Curtis Mahnken	2021	Application	Due 9/15/2020 at 12:00 AM (Central)	
		2021 ERME Exploratory Proposal	Curtis Mahnken	2021	Application	Due 9/15/2020 at 12:00 AM (Central)	
		2021 ERME Underserved Proposal	Curtis Mahnken	2021	Application	Due 9/15/2020 at 12:00 AM (Central)	



[Users](#)[Funding Opportunities](#)[Approve Final Reports](#)[Reports](#)[Evaluations](#)

RESULTS  
VERIFICATION  
SYSTEM

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## NEW APPLICATION

[« Back to My Projects](#)

### ACTIVE FUNDING OPPORTUNITIES

[All Available Funding](#)[North Central ERME](#)[Northeast ERME](#)[Southern ERME](#)[Western ERME](#)

#### All Funding Agencies

	2021 Education Projects	<a href="#">Application Resources</a>	<a href="#">RFA</a>	<a href="#">Start New Application</a>
	2021 Education Projects	<a href="#">Application Resources</a>	<a href="#">RFA</a>	<a href="#">Start New Application</a>
	2021 Education Projects	<a href="#">Application Resources</a>	<a href="#">RFA</a>	<a href="#">Start New Application</a>
	2021 Education Projects	<a href="#">Application Resources</a>	<a href="#">RFA</a>	<a href="#">Start New Application</a>
	2021 Exploratory Projects	<a href="#">Application Resources</a>	<a href="#">RFA</a>	<a href="#">Start New Application</a>
	2021 Exploratory Projects	<a href="#">Application Resources</a>	<a href="#">RFA</a>	<a href="#">Start New Application</a>
	2021 Exploratory Projects (\$5,000 maximum)	<a href="#">Application Resources</a>	<a href="#">RFA</a>	<a href="#">Start New Application</a>
	2021 Exploratory Projects (\$5,000 maximum)	<a href="#">Application Resources</a>	<a href="#">RFA</a>	<a href="#">Start New Application</a>
	2021 Producers Underserved by Crop Insurance	<a href="#">Application Resources</a>	<a href="#">RFA</a>	<a href="#">Start New Application</a>
	2021 Producers Underserved by Crop Insurance	<a href="#">Application Resources</a>	<a href="#">RFA</a>	<a href="#">Start New Application</a>
	2021 Underserved Producer	<a href="#">Application Resources</a>	<a href="#">RFA</a>	<a href="#">Start New Application</a>
	2021 Underserved Projects	<a href="#">Application Resources</a>	<a href="#">RFA</a>	<a href="#">Start New Application</a>



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# Login Screen

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## NEW APPLICATION

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## ACTIVE FUNDING OPPORTUNITIES

All Available Funding

North Central ERME

Northeast ERME

Southern ERME

Western ERME

### Western Extension Risk Management Education Center



2021 Education Projects

Application Resources

RFA

Start New Application



2021 Underserved Projects

Application Resources

RFA

Start New Application



2021 Exploratory Projects

Application Resources

RFA

Start New Application

# Project Access

## START A NEW APPLICATION

### INVITE PROJECT DIRECTOR

The Project Director must be a registered user in this system. You may complete and submit the information below to send the Project Director an invitation to register. Once registered, you may continue initiating this project.

Project Director Email: **myPD@umn.edu**

First Name

Last Name


Send Invitation to Project Director


Cancel



# Brief Project Title & PD Email

Users	Funding Opportunities	Approve Final Reports	Reports	Evaluations
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**RESULTS  
VERIFICATION  
SYSTEM**

**WESTERN  
EXTENSION  
RISK  
MANAGEMENT  
EDUCATION**

Logout

Settings

---

## START A NEW APPLICATION

**Funder:** Western Extension Risk Management Education Center

**Funding Pool:** 2021 Education Projects

**Project Title**

**Project Director Email**

Start Application

Cancel

**RESOURCES**

Important Information
Project Information
Project People
Project Overview
Producer Demand
Proposed Results
Project Steps
Project Results Narrative
Audience Emphasis
Review Past Projects
Additional Regions
Organizational Capacity
Project Team
Project Collaborators
Tools and Curriculum
Amount Requested
Budget Narrative
Required Documents
Final Checklist

 **SAVE & EXIT**

 **VIEW WORD**

 **VIEW PDF**

 **SUBMIT**



2021 ERME Education Proposal

**IMPORTANT INFORMATION**

Do not use the "forward" or "back" buttons of your browser. Your data will not be saved unless you use the system navigation.

You may enter your input sequentially, or click on any section on the left menu bar to input your information in the order you choose.

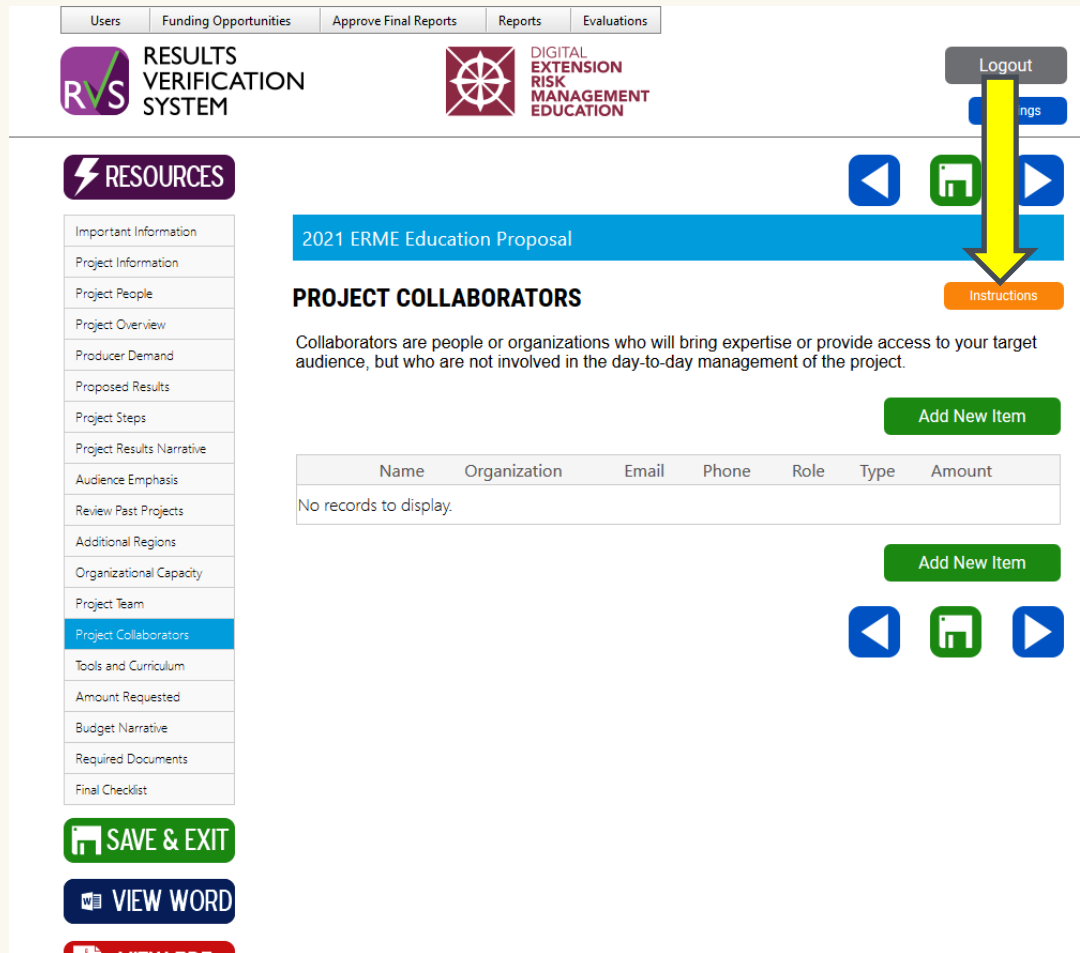
Instructions are available for each section of input by clicking on the "Instructions" button located in the upper right portion of the screen.

Until you submit, you can return and edit it as frequently as you wish.

Digital Extension Risk Management Education Center  
 1994 Buford Ave  
 130 Ruttan Hall  
 St Paul, MN 55108  
**Phone:** 612.625.1964  
**Email:** [cmahnken@umn.edu](mailto:cmahnken@umn.edu)  
**Website:** <http://www.extensionrme.org>



# Application Instructions



Users Funding Opportunities Approve Final Reports Reports Evaluations

**RVS RESULTS VERIFICATION SYSTEM** **DIGITAL EXTENSION RISK MANAGEMENT EDUCATION**

**RESOURCES**

- Important Information
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- Project People
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- Producer Demand
- Proposed Results
- Project Steps
- Project Results Narrative
- Audience Emphasis
- Review Past Projects
- Additional Regions
- Organizational Capacity
- Project Team
- Project Collaborators**
- Tools and Curriculum
- Amount Requested
- Budget Narrative
- Required Documents
- Final Checklist

**2021 ERME Education Proposal**

**PROJECT COLLABORATORS**

Collaborators are people or organizations who will bring expertise or provide access to your target audience, but who are not involved in the day-to-day management of the project.

**Add New Item**

Name	Organization	Email	Phone	Role	Type	Amount
No records to display.						

**Add New Item**

**SAVE & EXIT** **VIEW WORD** **VIEW PDF**

**Logout** **Instructions**

# Project Team

- Applicant Organization Member (no letter of commitment is required)
- Non-Applicant Organization Member (no letter of commitment required)
- Consultant (Complete consultant package required)
- Sub-award (Complete sub-award package required)

\*\*No letters of commitment are required unless the person is a consultant or part of a sub-award.

# Project Collaborators

- A letter of commitment is required from every collaborator.
- A collaborator cannot be saved until the required letters/documents have been uploaded

# Project Team & Collaborators

Project Team

Name \*

Name is required

Organization \*

Title is required

Email Address \*

Email is required

Phone Number \*

Phone is required

Role \*

Role is required

Is this a

☐ Applicant Organization Member

☐ Non-Applicant Organization Member

☐ Consultant

☒ Sub-Award

Complete Package

View Letter

Select a new letter to upload (PDF required) \*

Browse...

No file selected.

PDF file upload required

Budget Amount \*

Budget Amount is required

For sub-awards, be sure to upload as one PDF: 1) a sub-award budget form (utilizes the ERME Budget Form); 2) a separate budget narrative; and 3) a letter of commitment from the sub-award organization outlining the organization's statement



# Co-Project Directors & Project Access Users

- List one Co-Project Director
- Can other people on my team or in my organization review my application?
  - ☐ Yes – by creating an account in the RVS online application system
- Title – Keep short and concise

# Application Tutorials

## ERME RFA:

<http://extensionrme.org/pubs/ApplicationTutorial.PDF>

## Underserved RFA:

<http://extensionrme.org/pubs/ApplicationTutorial-Underserved.pdf>



# Proposal Resources

- Proposal Resources: <http://extensionrme.org/Resources.aspx#RVS>
- Performance Measures – <http://westrme.wsu.edu/news/>
- RME for Native American Farmers and Ranchers:  
<https://s3.wp.wsu.edu/uploads/sites/2162/2018/04/RME-Unique-to-Amer-Indians-Findings-12-17.pdf>
- Tribal MOU Development  
<https://s3.wp.wsu.edu/uploads/sites/2162/2017/01/Tribal-MOU-Development.pdf>
- RME for Hispanic Farmers and Ranchers:  
<https://s3.wp.wsu.edu/uploads/sites/2162/2017/10/Hispanic-Fact-Sheet-2015.pdf>

# ***Thank you!***

Questions?

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